

**PUBLIC AGENDA ITEMS**

February 24, 2010  
8:30 a.m. to 2:15 p.m.

300 Lakeside Drive, 20<sup>th</sup> Floor  
Oakland, CA 94612

<b><u>Item:</u></b>	<b><u>Subject:</u></b>	<b><u>Presenter:</u></b>	<b><u>Start:</u></b>	<b><u>Estimated Duration:</u></b>
1	<b>Convene Meeting and Sign-in</b>	<b>All</b>	8:30 a.m.	10 min.
2	<b>Public Comment</b>	<b>All</b>	8:40 a.m.	10 min.
3	<b>IPC Committee Chair Report</b> "Check-in" by IPC Members	<b>Elaine Kurtz</b>	8:50 a.m.	10 min.
4	<b>Discussion and Action Concerning</b> a) Minutes – January 27, 2010	<b>All</b>	9:00 a.m.	15 min.
5	<b>Discussion and Action Concerning Investment Consultant Report</b> a) Investment Performance Update – January 2010 b) Review of Draft Investment Policy Revisions for Approval	<b>Marcia Beard</b>	9:15 a.m.	30 min.
6	<b>Discussion and Action Concerning Record Keeper Report</b> a) January Financial Highlights and Reports b) Completion of De minimis Payments c) Beneficiary Outreach Results d) Quarterly Administrative Procedures Review e) 2010 Webinar Topics f) Rollover Source for Emergency Withdrawals	<b>Rose Roberts</b>	9:45 a.m.	45 min.
7	<b>Discussion and Action Concerning Legal Counsel Report</b> a) Legal Update b) Emergency Distribution Summary Sheet c) Memo: Default Option Selection	<b>Russ Richeda</b> <b>Brandie Barrows</b>	10:30 a.m.	30 min.
	<b>Lunch</b>	<b>ALL</b>	11:30 a.m.	30 min.
8	<b>Discussion and Action Concerning</b> a) 2010 Strategic Plan b) 2010 Participant Day c) Form 700 for 2009 d) Reschedule March 24, 2010 Committee Meeting (possible dates: 3/22, 3/23, 4/1, 4/2)	<b>ALL</b>	12:00 p.m.	90 min.

<u>Item:</u>	<u>Subject:</u>	<u>Presenter:</u>	<u>Start:</u>	<u>Estimated Duration:</u>
9	<b>Discussion and Action Concerning Staff Report</b>	Staff	1:30 p.m.	30 min.
	a) Monthly Budget Review & Vendor Reconciliation Report – January 2010			
	b) 2007 Audit – Financial Statements and Management Discussion & Analysis Documents			
	c) Accountant Review of QuickBooks Files			
10	<b>Closed Session Pursuant to Government Code Section 54957.10: Hardship Application(s)</b>	All	2:00 p.m.	15 min.
11	<b>Adjournment</b>	All	2:15 p.m.	

Persons who wish to address the Committee during meetings must complete a Speaker's Card when they enter that day's meeting so that they may be added to the calendar.