

300 Lakeside Drive | Oakland, CA 94612 | (510) 464-6238

**PUBLIC AGENDA ITEMS**

December 17, 2008

8:30 a.m. to 12:30 p.m.

300 Lakeside Drive, 20<sup>th</sup> Floor  
Oakland, CA 94612

| <b><u>Item:</u></b> | <b><u>Subject:</u></b>   | <b><u>Presenter:</u></b> | <b><u>Start:</u></b> | <b><u>Estimated Duration:</u></b> |
|---------------------|--|--------------------------|----------------------|-----------------------------------|
| 1                   | <b>Convene Meeting and Sign-in</b>   | <b>All</b>               | 8:30 a.m.            | 15 min.                           |
| 2                   | <b>Public Comment</b>  | <b>All</b>               | 8:45 a.m.            | 15 min.                           |
| 3                   | <b>IPC Committee Chair Report</b><br>"Check-in" by IPC Members   | <b>Elaine Kurtz</b>      | 9:00 a.m.            | 15 min.                           |
| 4                   | <b>Discussion and Action Concerning</b><br>a) Minutes - September 18, 2008<br>b) Minutes – November 19, 2008   | <b>All</b>               | 9:15 a.m.            | 15 min.                           |
| 5                   | <b>Discussion and Action Concerning</b><br>a) Record Keeper Report – November 2008<br>b) IRA Mailings – Discussion<br>c) Vantage Broker Login Process – Information<br>d) Premier Services   | <b>Ann Marie Carlson</b> | 9:30 a.m.            | 20 min.                           |
| 6                   | <b>Discussion and Action Concerning</b><br>a) Investment Performance Report – November 2008  | <b>Marcia Beard</b>      | 9:50 a.m.            | 20 min.                           |
| 7                   | <b>Discussion and Action Concerning</b><br>a) Claim by Davenport   | <b>Russ Richeda</b>      | 10:10 a.m.           | 30 min.                           |
| 8                   | <b>Discussion and Action Concerning</b><br>a) Follow up on Returned Mail<br>b) NorthPointe Capital – Discussion  | <b>All</b>               | 10:40 a.m.           | 60 min.                           |
| 9                   | <b>Discussion and Action Concerning</b><br>a) Monthly Budget Review & Vendor Reconciliation Report – November 2008<br>b) 2007 Audit Update<br>c) Workshops/Seminar<br>d) 2009 Meeting Schedule<br>e) Fund Reimbursement Statements<br>f) Committee Contact List<br>g) Deminimis Accounts | <b>Staff</b>             | 11:40 a.m.           | 30 min.                           |
| 10                  | <b>Closed Session Pursuant to Government Code Section 54957.10: Hardship Application(s)</b>  | <b>All</b>               | 12:10 p.m.           | 20 min.                           |
| 11                  | <b>Adjournment</b>   | <b>All</b>               | 12:30 p.m.           |                                   |

Persons who wish to address the Committee during meetings must complete a Speakers Card when they enter that day's meeting so that they may be added to the calendar.